



Launch Webinar

14 October 2021, 11h00-12h15



This project has received funding from the
European Union's Horizon 2020 research and
innovation programme under grant agreement
No 864212



AGENDA

Time	Topic	Duration
11:00	Introduction: What is the EUCF – where do we stand (3rd call) <i>Francisco Goncalves, Energy Cities</i>	10 min
11:10	How to apply to the EUCF (process, requirements) Eligibility criteria and the evaluation process <i>Carolina Borges(Adelphi) and Jan Pejter (ENVIROS)</i>	20 min
11:30	Support available for your application <i>Davide Cassanmagnago –Climate Alliance</i>	5 min
11:35	EUCF beneficiaries experience <i>Tajana Jukic Neznanovic, Rijeka, HR</i> <i>Emmanuela Medeghini, Ravenna, IT</i>	25 min
12:00	Q&A	15 min
12.15	Closing	



Introduction: What is the EUCF?

Energy Cities

2030 Energy and Climate goals

150 -200 Billion Euros/year

Public Money will not be
enough

Private
sources



Barriers to financing sustainable energy projects

Limited human resources and capacity

Conservative approach to project finance

Lack of experience with developing investment packages

Reluctance to invest in project preparation

Difficulty of matching elections and investment cycles

Aims and objectives



Provide technical, legal and financial expertise

Deliver more than 200 investment concepts



Build capacity of more than 400 municipal staff

Facilitate access to private & EU finance and advisory services



Reach out to more than 10.000 cities encouraging replication



Regional approach

NORDIC COUNTRIES & WESTERN EUROPE

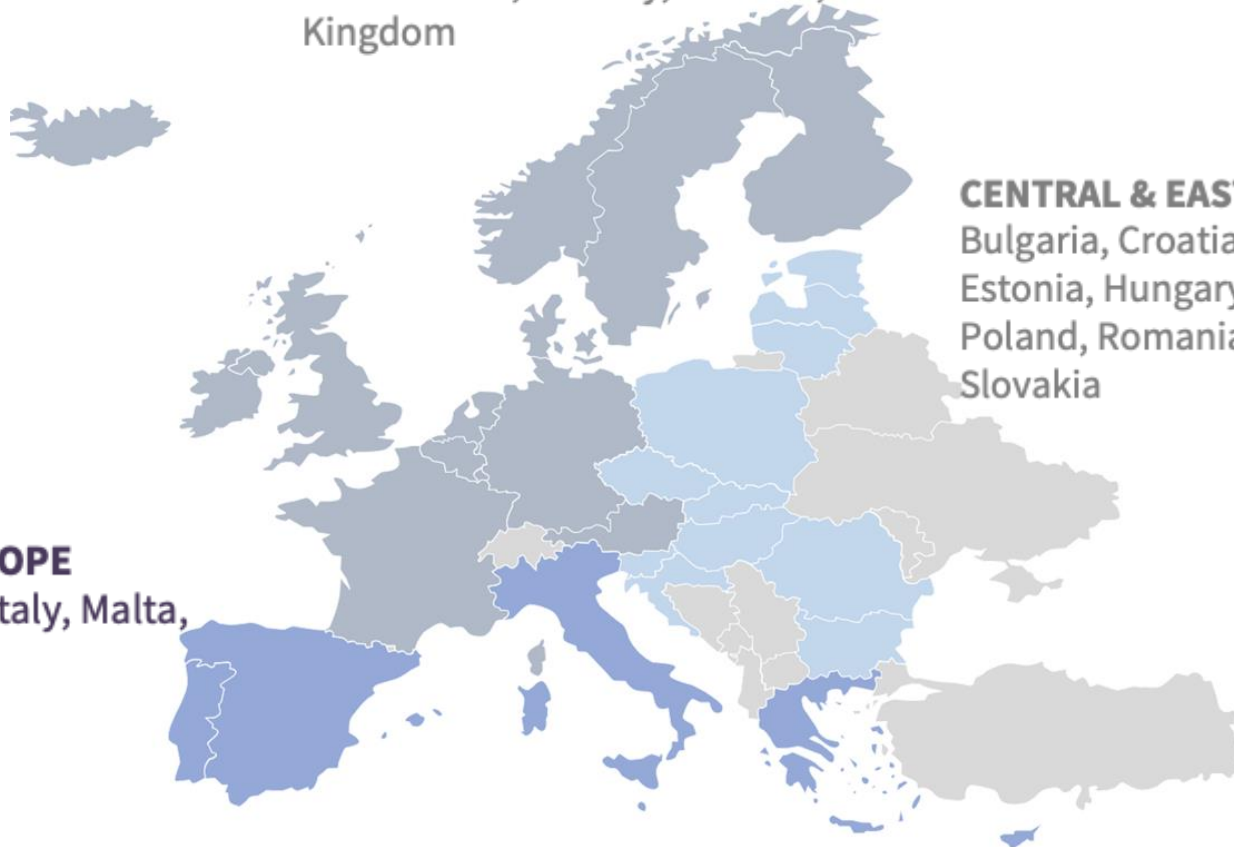
Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Liechtenstein, Luxembourg, Netherlands, Norway, Sweden, United Kingdom

CENTRAL & EASTERN EUROPE

Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovenia and Slovakia

SOUTHERN EUROPE

Cyprus, Greece, Italy, Malta, Portugal, Spain



The 3rd call: budget available

Region	Budget available (M EUR)	Applicants selected
Nordic countries and Western Europe	1,44	24
Central Eastern Europe	1,56	26
Southern Europe	1,14	19
Total	4,14	69

Calls for applications



~~Call 1: 25 May 2020 – 2 October 2020~~

~~Call 2: 29 March - 31 May 2021~~

Call 3: 15 October - 17 December 2021

Call 4: Spring 2022

Calls for applications

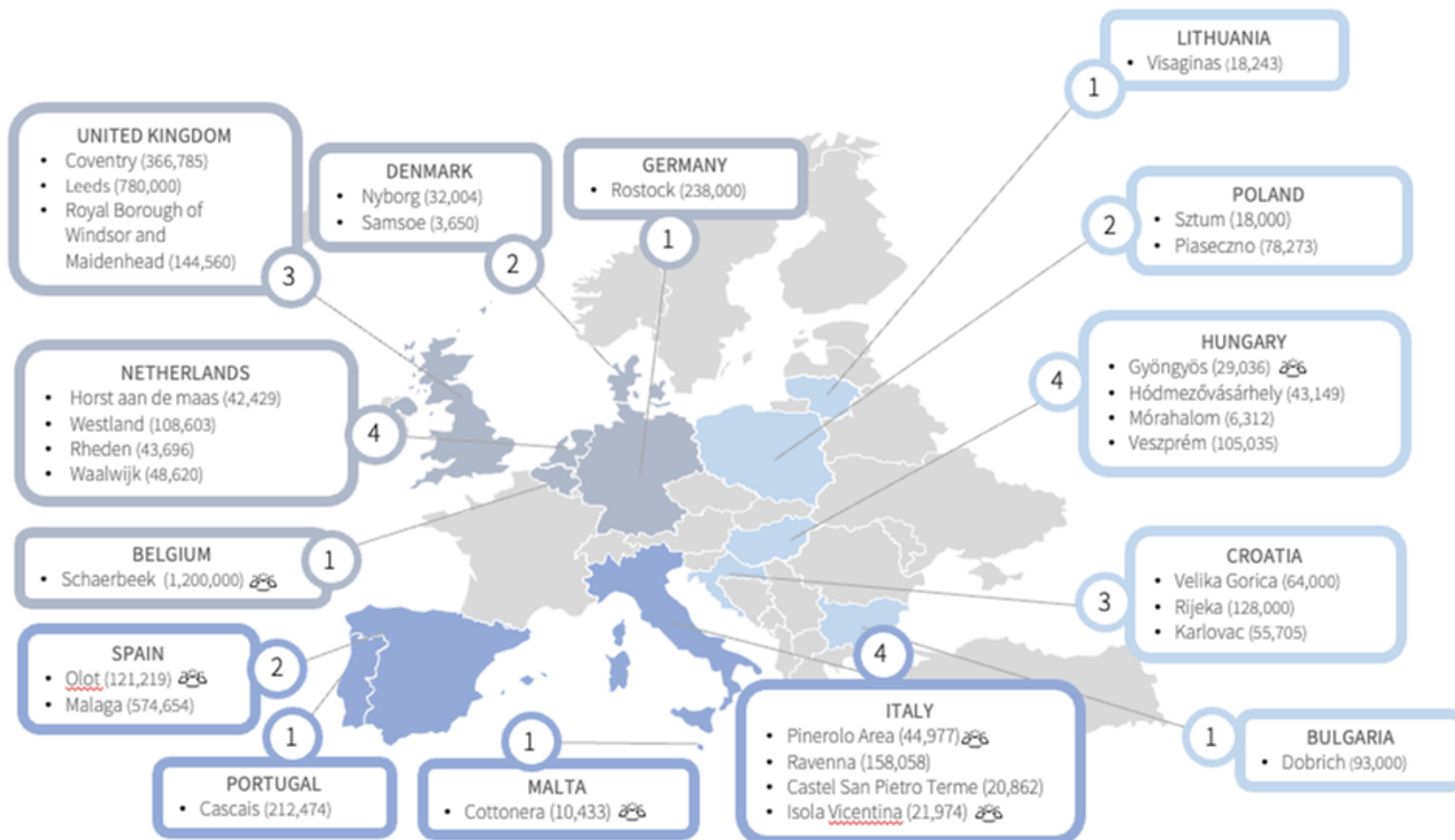


**15 OCTOBER
CALL OPENING**

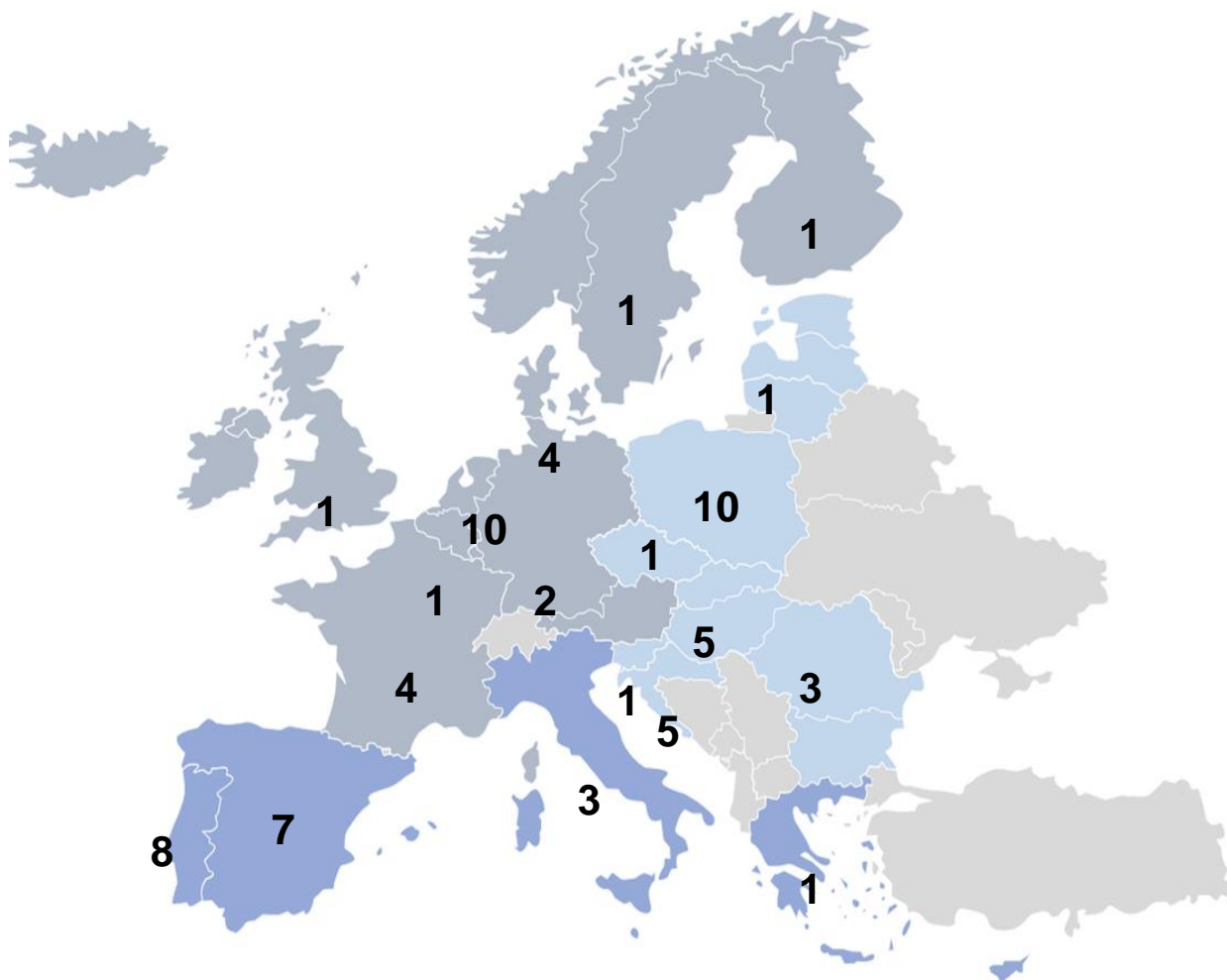


**17 DECEMBER
17:00 BRUSSELS TIME
CALL DEADLINE**

Previous calls: Beneficiaries 1st call



Previous calls: selected applicants per country 2nd call





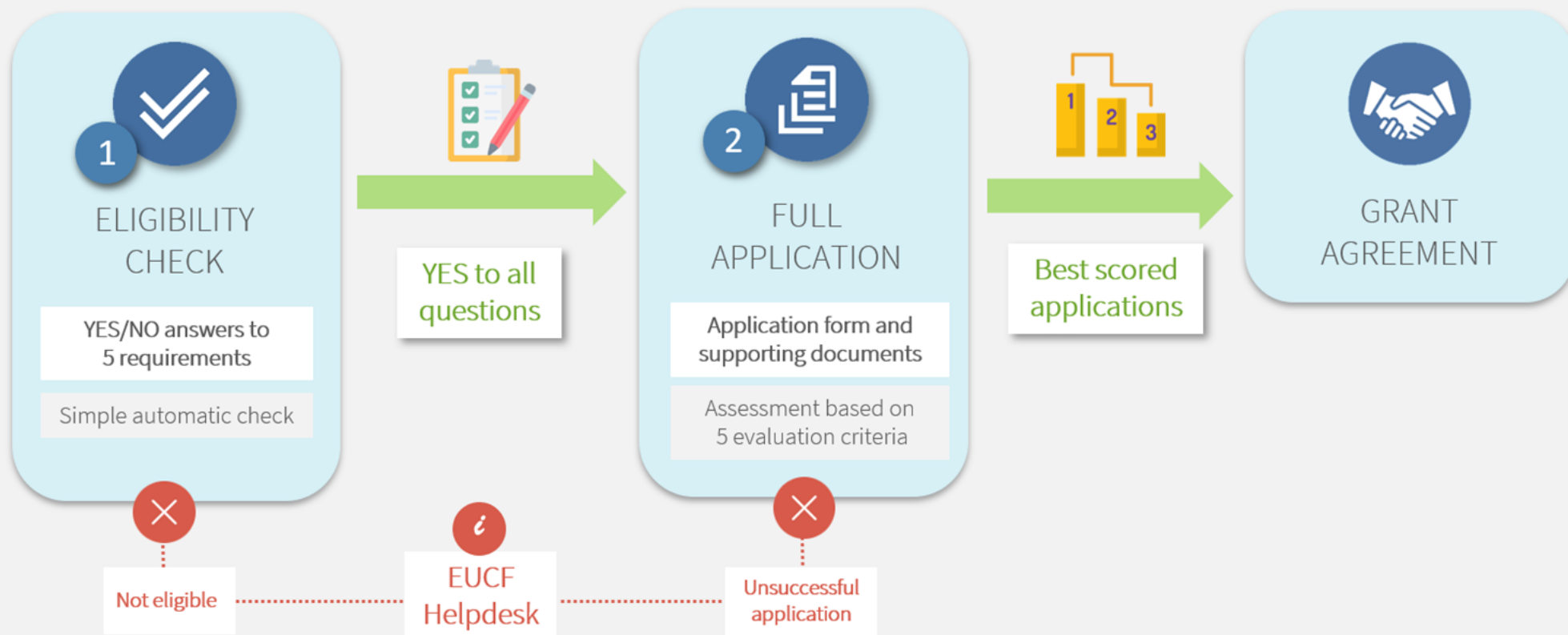
EUCF
European City Facility

Guidance for applicants: How to apply to the EUCF calls?



adelphi

What is the overall application procedure?



Who is eligible for EUCF support?



Are you a **municipality/local authority**, grouping of municipalities/local authorities or a **local public entity** aggregating municipalities/local authorities?



Are you located entirely in the **EU-27 Member States**, in one of the **EEA-EFTA States (Iceland, Liechtenstein, Norway)** or the **UK**?



Do you have a politically approved **SEAP, SECAP** or **plan of similar ambition**?



Will you be able to provide a **proof of political commitment** to develop the investment concept by your mayor or other political representative?



Do you commit to the EUCF **monitoring period of two years**?

What must be submitted for the EUCF application?



Online application form

To be filled by the applicant in the EUCF website user zone

Three sections:



1 Identification of the applicant



2 Development of the investment concept



3 Implementation of the investment project



Supporting documents

Annex A.1: SEAP, SECAP or plan of similar ambition

Annex A.2: SEAP, SECAP or plan of similar ambition – Summary

Annex B: Letter of support to the project by the Mayor or other relevant political representative

Annex C: Self-declaration form by a representative of the municipality/local authority, grouping or local public entity aggregating municipalities/local authorities

Annex D: Calculation log – Expected energy savings

Annex E: Calculation log – Expected size of investment

Which information has to be provided in the application form?

Identification of the applicant



01

1.1. Name of the municipality/local authority or local public entity aggregating municipalities/local authorities

1.2. LAU and/or NUTS 3 code

1.3. Population size

1.4. Contact person

1.5. Organisation

1.6. Tax identification number or equivalent

1.7. - 1.11. Contact details

Development of the investment concept



02

2.1. Title of the proposed investment concept

2.2. Allocation of grant amount

2.3. Activities funded by grant amount

2.4. Governance for the development of the investment concept

2.5. Engagement of stakeholders

Implementation of the investment project



03

3.1. Investment sector(s) targeted

3.2. Intended measures

3.3. Expected size of investment

3.4. Expected impacts

3.5. Potential for replication and/or up-scaling

What to consider when preparing the application?



The application form and all annexes templates must be filled in **English**.



SEAP, SECAP or plan of similar ambition can be submitted in national language.



Population size: number of inhabitants must be stated correctly (**not in thousands or millions**).

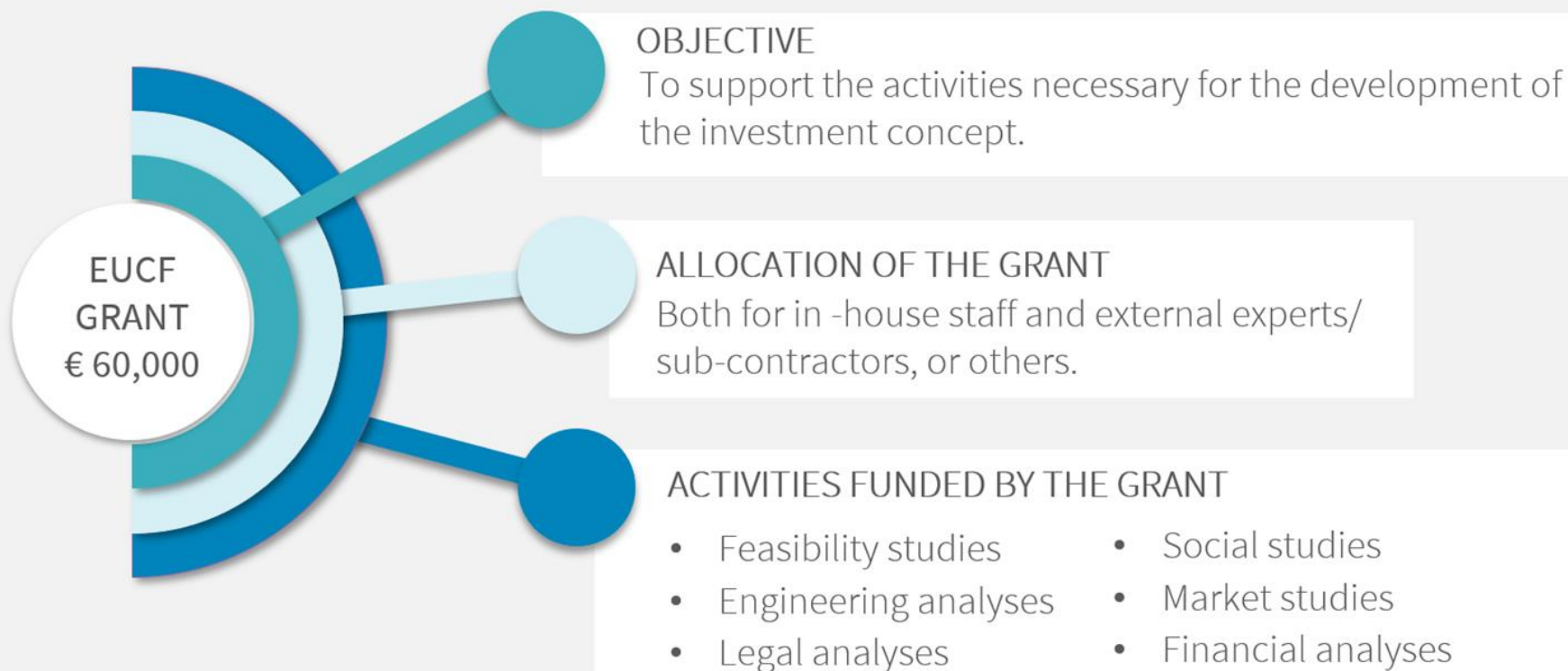


Check if all components are included in the description of the **governance structure and stakeholder engagement strategy**



The investment size corresponds to the **investments in sustainable energy** and does not refer to the EUCF grant amount of EUR 60,000.

Which activities can be funded by the EUCF grant?



What has to be considered when applying as a grouping or as a local public entity?



Applications by groupings

Formal or informal groupings of municipalities/local authorities are eligible to apply through **one lead applicant**. The lead municipality or the grouping must have a sustainable energy action plan, with at least 2020 energy and climate targets.

- ✓ Applications appreciated in the evaluation process.
- ✓ The grant amount of EUR 60 000 is awarded to the grouping as a whole.
- ✓ The lead applicant will sign the grant agreement and receive the grant amount.



Applications by local public entities aggregating municipalities/local authorities

These entities may vary from country to country and need to confirm in the **self-declaration form** (Annex C) to comply with the eligibility criteria.

- ✓ Require an own politically approved SEAP, SECAP or plan of similar ambition
- ✓ Local public entities aggregating municipalities /local authorities are not able to apply to the EUCF as groupings

How are applications evaluated?



Document check

- Evaluators verify if **all supporting documents** have been submitted and contain the required content.
- In case of incomplete documents, the application cannot be further considered.



Evaluation of full application

Evaluation based on five evaluation criteria:

A1: Investment size

A2: Energy savings

B1: Governance structure

B2: Stakeholder engagement

B3: Alignment with EUCF objectives

About the scoring

- For each criterion, a **score ranging for 0 to 5** is awarded by the evaluator.
- The quality threshold for each criterion is 3 out of 5 points.
- The median of the scores determines the final result per criterion.





How do applicants receive feedback on the evaluation results?



Feedback report

The **final results** of the evaluation are provided to applicants in a feedback report, available on the EUCF website user zone, which includes:

- Total score of the application
- Overall feedback to result
- Scores and feedback per criterion

 Feedback for Applicants	
Evaluation results per criterion	
Category A – Weightage 60%	
A1. Investment size	
SCORE:  / 5 Threshold 3/5 Weighting: 50%	The following aspects are taken into account: <ul style="list-style-type: none"> • <u>Quantitative assessment:</u> <ul style="list-style-type: none"> ◦ Level of ambition of the expected size of investment of the planned investment project in relation to the other submitted applications in the regional call; • <u>Qualitative assessment:</u> <ul style="list-style-type: none"> ◦ Level of ambition of the expected size of investment of the planned investment project in relation to the local context (e.g. population number of municipality/local authority); ◦ Appreciation of bundling/pooling of investments; ◦ Overall coherence and plausibility of the elements.
A1. FEEDBACK	
A2. Energy savings	
SCORE:  / 5 Threshold 3/5 Weighting: 50%	The following aspects are taken into account: <ul style="list-style-type: none"> • <u>Quantitative assessment:</u> <ul style="list-style-type: none"> ◦ Level of ambition of the expected energy savings generated by the planned investment project in relation to the other submitted applications in the regional call; • <u>Qualitative assessment:</u> <ul style="list-style-type: none"> ◦ Level of ambition of the expected energy savings generated by the planned investment project in relation to the local context (e.g. baseline, population number of municipality/local authority); ◦ Overall coherence and plausibility of the elements.
A2. FEEDBACK	
Category B – Weightage 40%	
B1. Governance structure	
SCORE:  / 5 Threshold 3/5 Weighting: 20%	The following aspects are taken into account: <ul style="list-style-type: none"> • Appropriate and robust internal organisational structure for the development of the investment concept, including • Clearly defined roles and responsibilities of all actors involved, appointment of person(s) in charge for the investment concept development; • Clearly defined decision-making processes, indicating people with decision-making power and process how decisions are taken;



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Project journey from IT perspective

ENVIROS

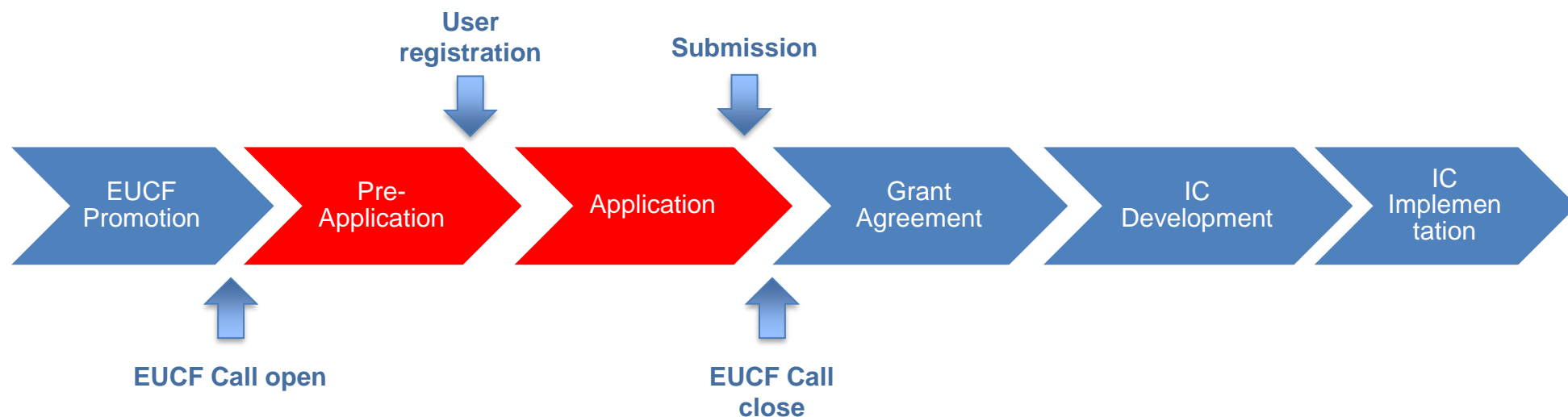


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Project journey from IT perspective



Eligibility check

Pre-Application

Check eligibility



Register



Create application



Fill application



Submit application

Application



EUCF ELIGIBILITY CHECK

1. Are you a municipality/local authority, a grouping of municipalities/local authorities, a local/regional public entity ¹ aggregating municipalities/local authorities, or a metropolitan area ²?

Please note that a self-declaration form (Annex C) is required for the full application. Local/regional public entities need to confirm in the self-declaration (Annex C) that they are below NUTS 3 level and/or that it is a metropolitan area with governance competencies or equivalent (Annex C).

Yes

No

2. Is your municipality/local authority, grouping of municipalities/local authorities, local/regional public entity aggregating municipalities/local authorities, or metropolitan area located entirely in the EU-27 Member States, in one of the EEA-EFTA states (Iceland, Liechtenstein, Norway), or the UK?

Please note that the LAU and NUTS 3 Code for the municipality/local authority or for each municipality/local authority of a grouping has to be provided in the full application. Local/regional public entities or metropolitan areas provide the NUTS 3 area code in which the entity is located.

Yes

No

3. Does your municipality/local authority, grouping of municipalities/local authorities, local/regional public entity aggregating municipalities/local authorities, or metropolitan area have a politically approved SEAP, SECAP or plan of similar ambition?

Please note that the SEAP, SECAP or plan of similar ambition (Annex A) has to be provided in the full application.

Yes

No

4. Will you be able to provide a proof of political commitment to develop the investment concept by the Mayor or other relevant political representative?

Please note that a letter of support (Annex B) is required for the full application.

Yes

No

5. Do you commit to the EUCF monitoring period of two years?

Please note that this requirement will be part of the EUCF Grant Agreement for awarded applicants.

Yes

No



ELIGIBILITY EVALUATION

Congratulations! Based on your answers, you are eligible to apply to the European City Facility. You are now invited to create an user account in the EUCF website user zone to access the full application process.

[Register to the EUCF website user zone](#)



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Pre-Application

Check
eligibility



Register



Create
application



Fill
application



Submit
application

Application

Municipality
Local Authority
Grouping

- Country
- NUTS 3
- LAU code(s)

Local public entity
aggregating
municipalities/local
authorities

- Country
- NUTS 3
- Tax identification number
or equivalent

Registration

Municipality, Local Authority, Grouping

Pre-Application

Check eligibility

Register

Create application

Fill application

Submit application

Application



REGISTRATION FORM

Type of Applicant [?] ☒ Municipality / Local Authority
☐ Public Entity

Name of the municipality/local authority or grouping [?]

Organization (legal entity) [?]

Department [?]

Street, No. [?]

Postal Code, City [?]

Country [?]

+ User details to access EUCF website user zone

Lead applicant [?]

+ LAU and NUTS 3 code of the municipality/local authority or of each municipality/local authority in case of a grouping

Lead applicant [?]

Submit

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Registration

Local public entity aggregating municipalities/local authorities

Pre-Application

Check eligibility



Register



Create application



Fill application



Submit application

Application



REGISTRATION FORM

Type of Applicant ?

- ☐ Municipality / Local Authority
☒ Public Entity

Name of the municipality/local authority or grouping ?

Please enter value ...

Organization (legal entity) ?

Please enter value ...

Tax/Registration number ?

Please enter value ...

Department ?

Please enter value ...

Street, No. ?

Please enter value ...

Postal Code, City ?

Please enter value ...

Country ?

Please enter value ...

NUTS 3 ?

Please enter value ...

+ User details to access EUCF website user zone

Lead applicant ?

Name ?

E-mail ?

Telephone ?



Name ...

E-mail ...

Telephone ...



Submit

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Login to FMP



WEBSITE USER ZONE

[Login](#)[Forgot password](#)

Version: 1.3

Pre-Application

Check
eligibility



Register



Create
application



Fill
application



Submit
application

Application

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Create application

Pre-Application

Check eligibility

Register

Create application

Fill application

Submit application

Application

Start > Applications

New application

Call	Application ID	City	IC Title	Country	Status	Actions
No data available in table						
Showing 0 to 0 of 0 entries						

CSV

Excel

PDF

Show 16 entries

Previous

Next

Local admin only!

Pre-Application

Check
eligibility



Register



Create
application



Fill
application



Submit
application

Application

- Type of applicant
- Main investment sector
- Expected renewable energy production
- Links to annexes templates
- More explanatory notes
- Link to audio-video books
- Improved context help



Submit application



Log in

Start > Applications > [redacted]
Application Documents

- + Identification of the application
- + Identification of the applicant
- + Development of the investment concept
- + Implementation of the investment project
- + Annexes

Local admin only!



Submit Save Validate Cancel Back

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Pre-Application

Application

Check eligibility



Register



Create application

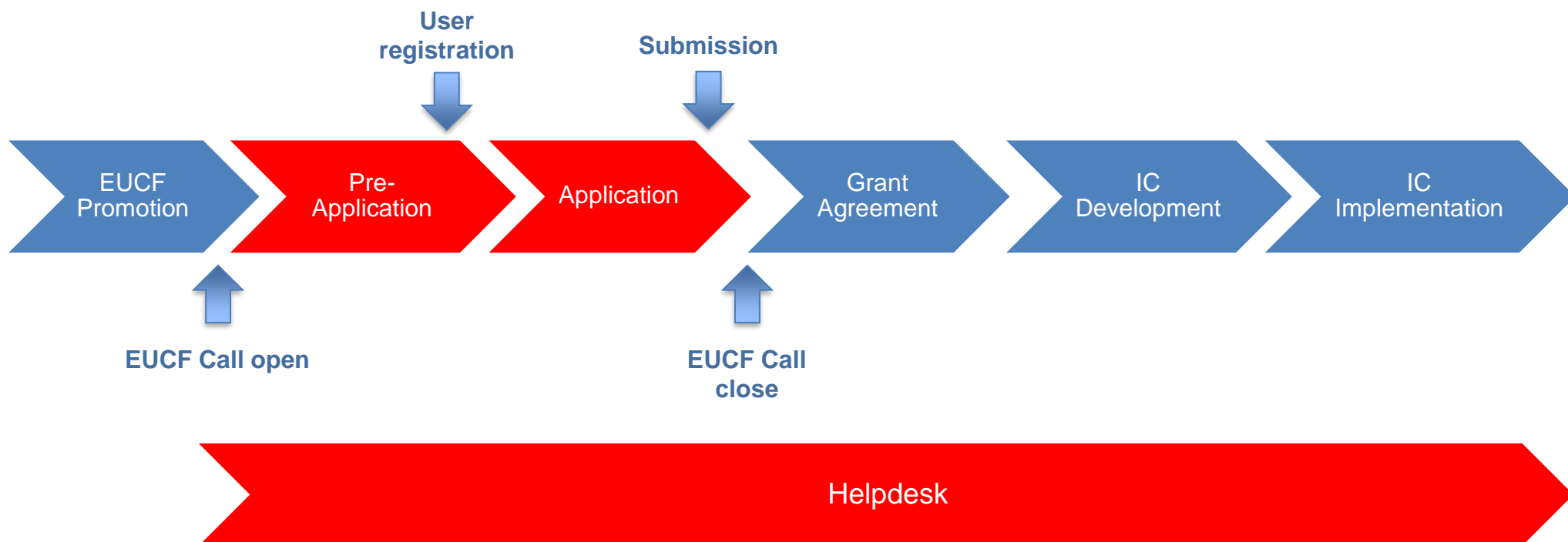


Fill application




Submit application

Project journey from IT perspective



Query Form



Ticket No.	<input type="text"/>	Country	<input type="text" value="Portugal"/>
E-mail	<input type="text" value="Clementine.Pickard@eucityfacility.eu"/>	Query domain	<input type="text" value="IT"/>
Query subject	<input type="text" value="Forgotten password"/>		
Query	<div>I forgot my password, how can I reset it?</div>		
<div><div></div><div>Type the text displayed above</div><div><input type="text"/></div></div>			
<input type="button" value="Submit"/>		<input type="button" value="Cancel"/>	



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Support available from the
EUCF

FEDARENE, Climate Alliance

Support available for cities

Support to apply to the EUCF



Support in designing the investment concept



Support in leveraging the investment concept



The helpdesk

Helpdesk team:

EUCF team

Country Experts



EUCF Applicants

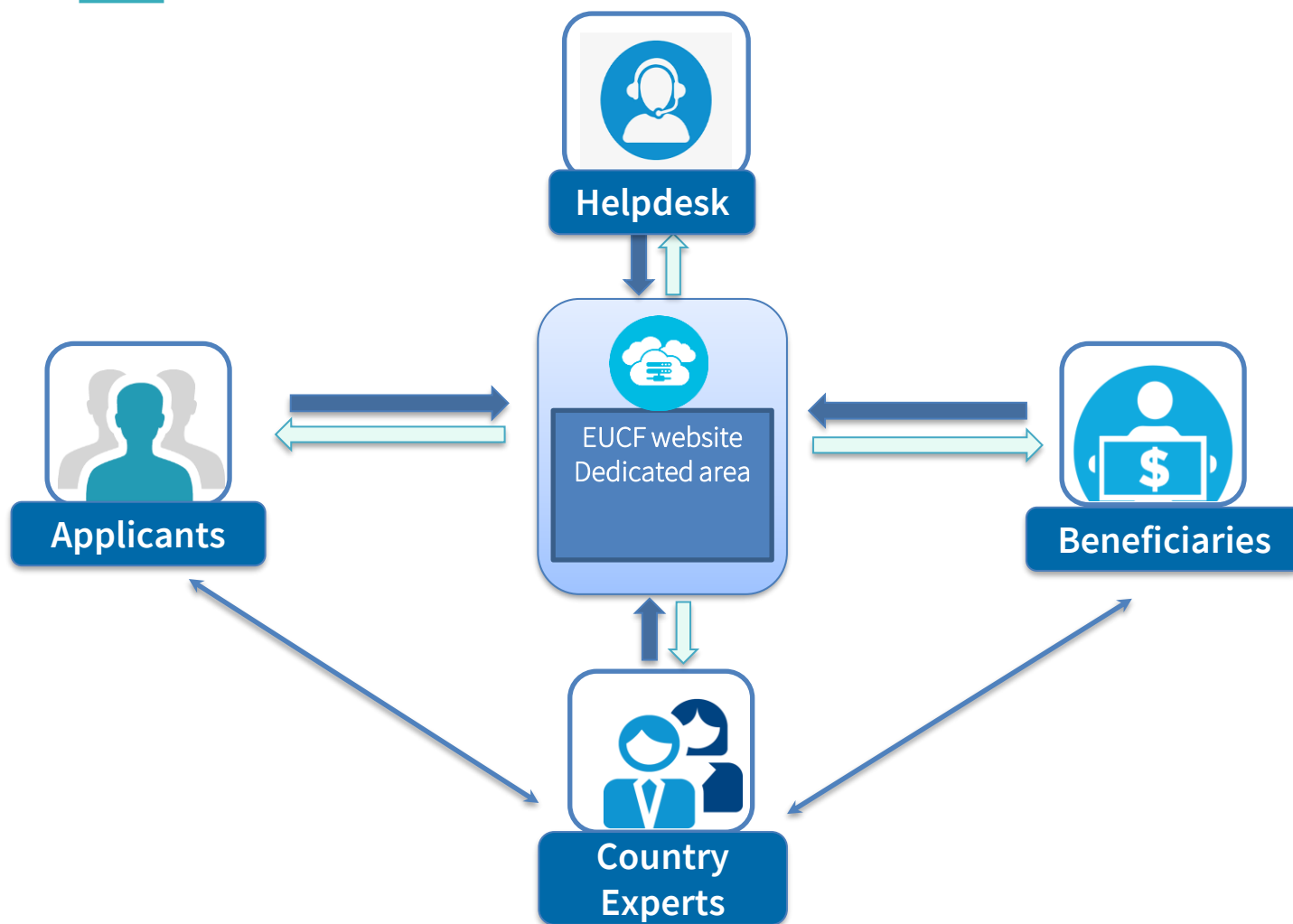
EUCF Beneficiaries

Country Experts

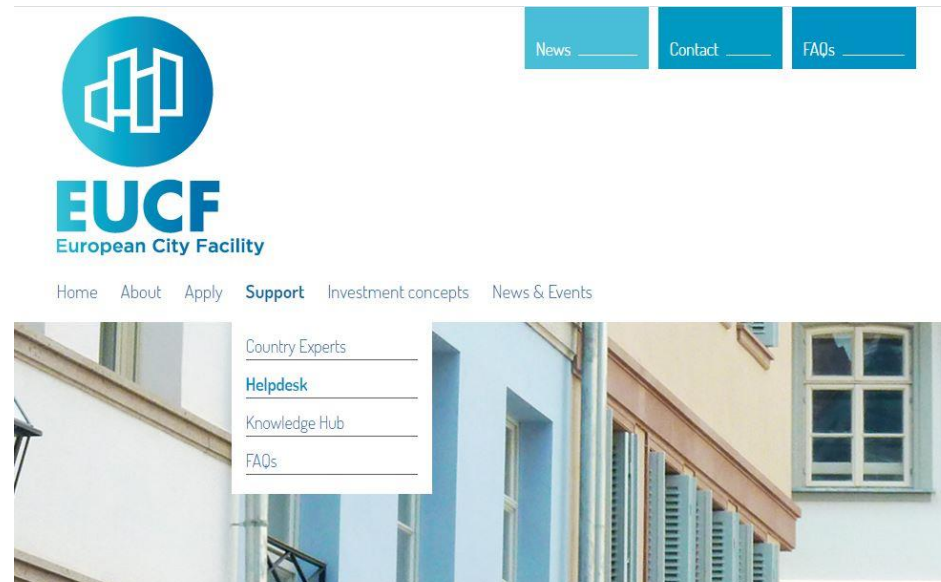
Public



The helpdesk



How to contact the helpdesk



Helpdesk

The helpdesk is a one-stop point of contact which supports EUCF potential applicants, beneficiaries and country experts by providing required information. To allow us to ensure continued, timely and comprehensive answers to queries related to the day-to-day operations of European City Facility,

The helpdesk is here to



if you have already registered to the EUCF Platform and log-in



if you have not registered to the EUCF Platform for general queries

Other helpdesk supporting tools

**Frequently
Asked
Questions
(FAQs)**

**Guidelines
for
Applicants**

**Guidelines
for
CEs**

**Investment
Concept
Template**

**Knowledge
hub**

Glossary

Country experts and national networks

Country experts

National helpdesk for applicants

Capacity building

Guidance for the development of
the investment concept

National networks

Webinars / infosessions

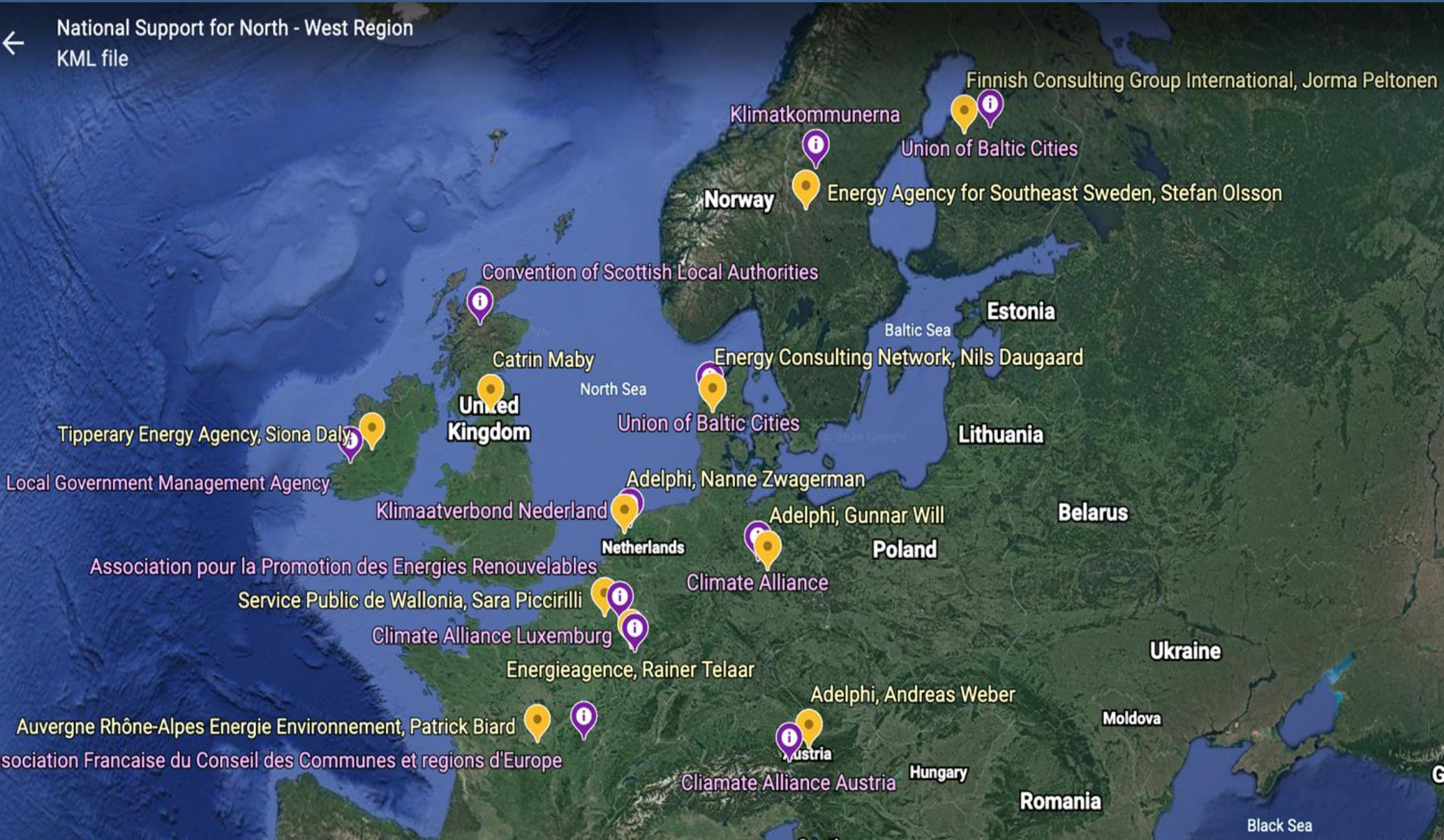
Promotion

National Support for North – West Europe Countries

(AT, BE, DE, DK, FI, FR, IE, LU, NE, SE, UK)

Country Experts

National Networks

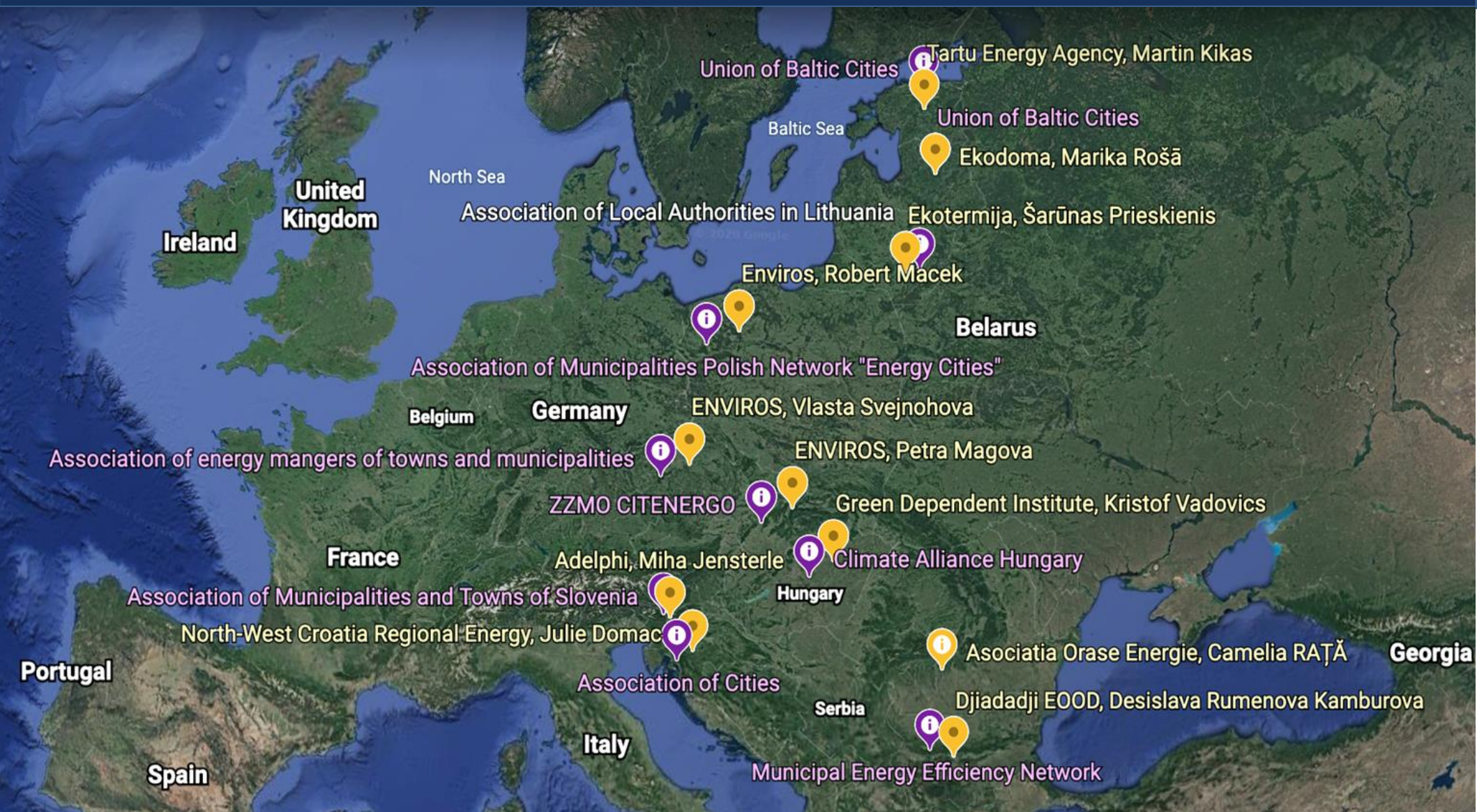


National Support for Central – East Europe Countries

(BG, CZ, EE, HR, HU, LT, LV, RO, PL, SI, SL)

Country Experts

National Networks



National Support for South Europe Countries

(CY, EL, ES, IT, MT, PT)

Country Experts

National Networks



EU added value activities



Maximize impact and financial leverage of individual projects



Aggregate opportunities by region and technology



Create links between cities and investor community



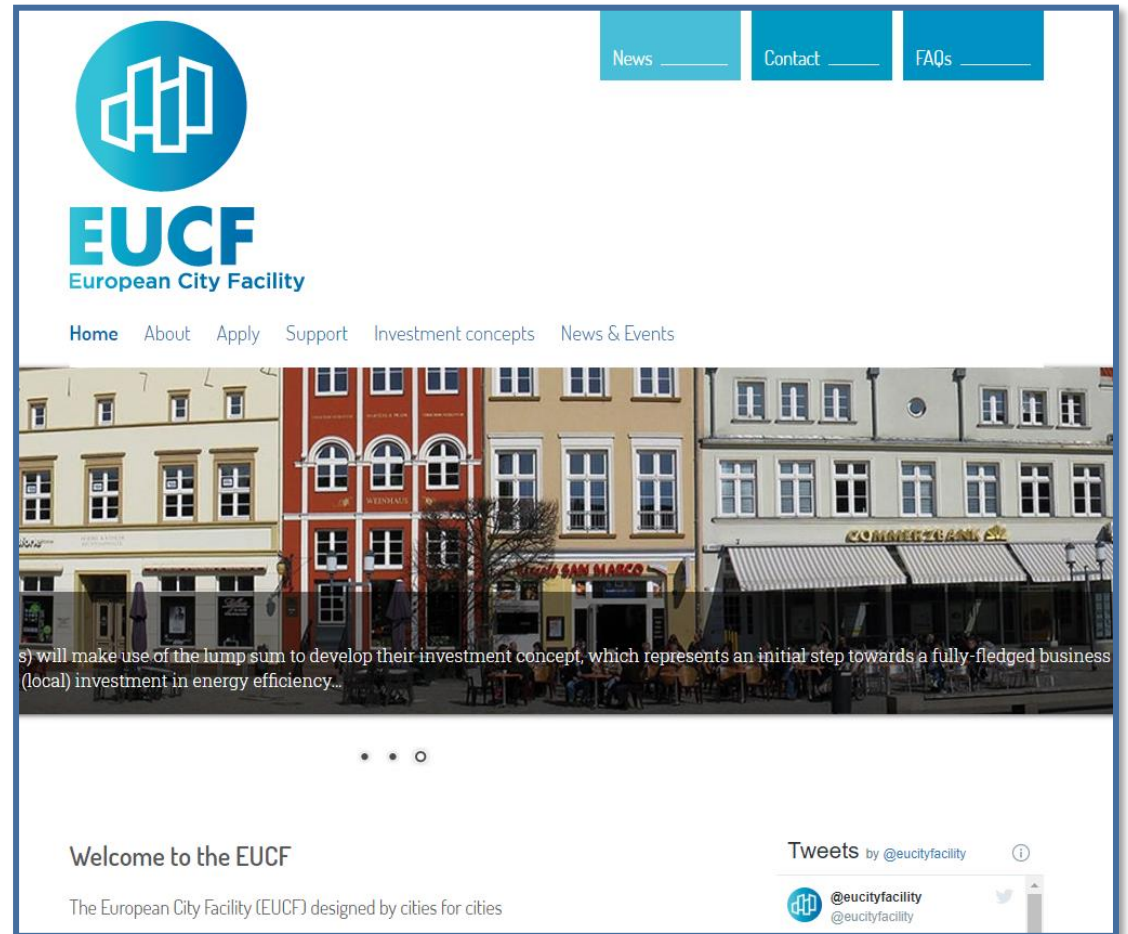
Facilitate EU-wide activities with cities & energy agency networks



The website



www.eucityfacility.eu

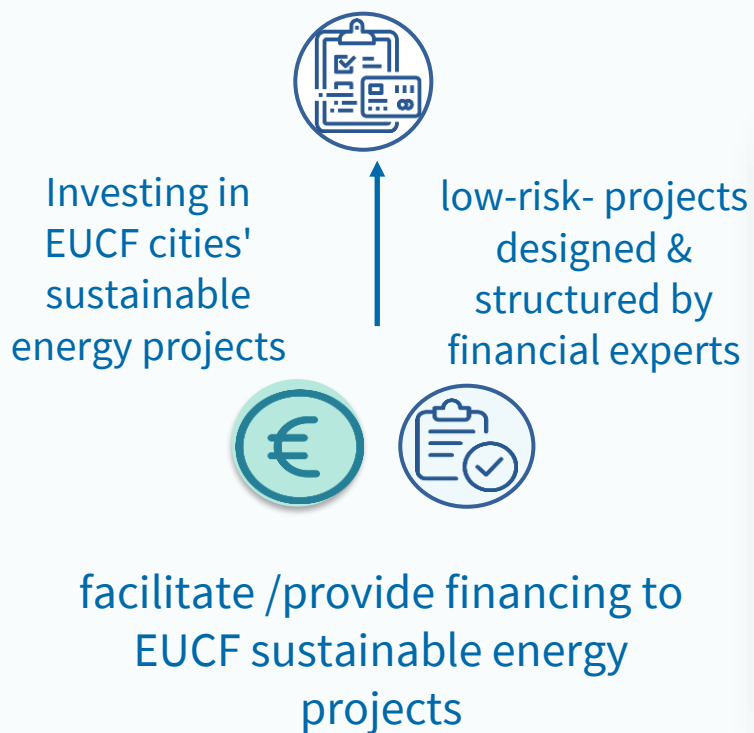




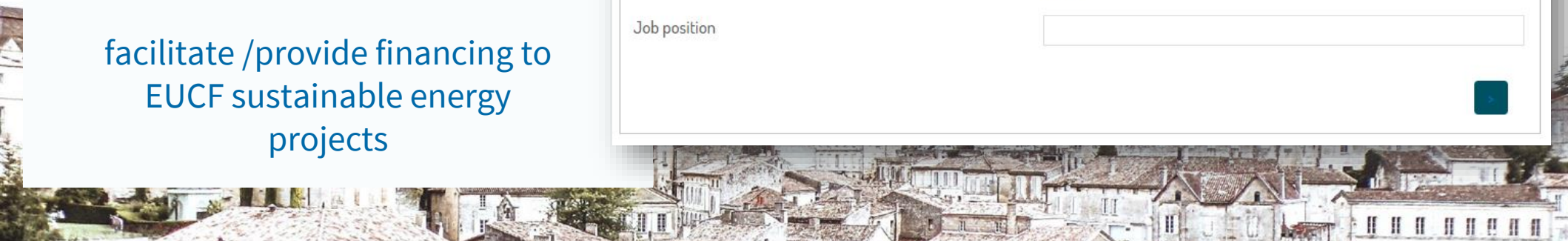
Investor Network

Setting up the EUCF Investor Network

Register on www.eucityfacility.eu



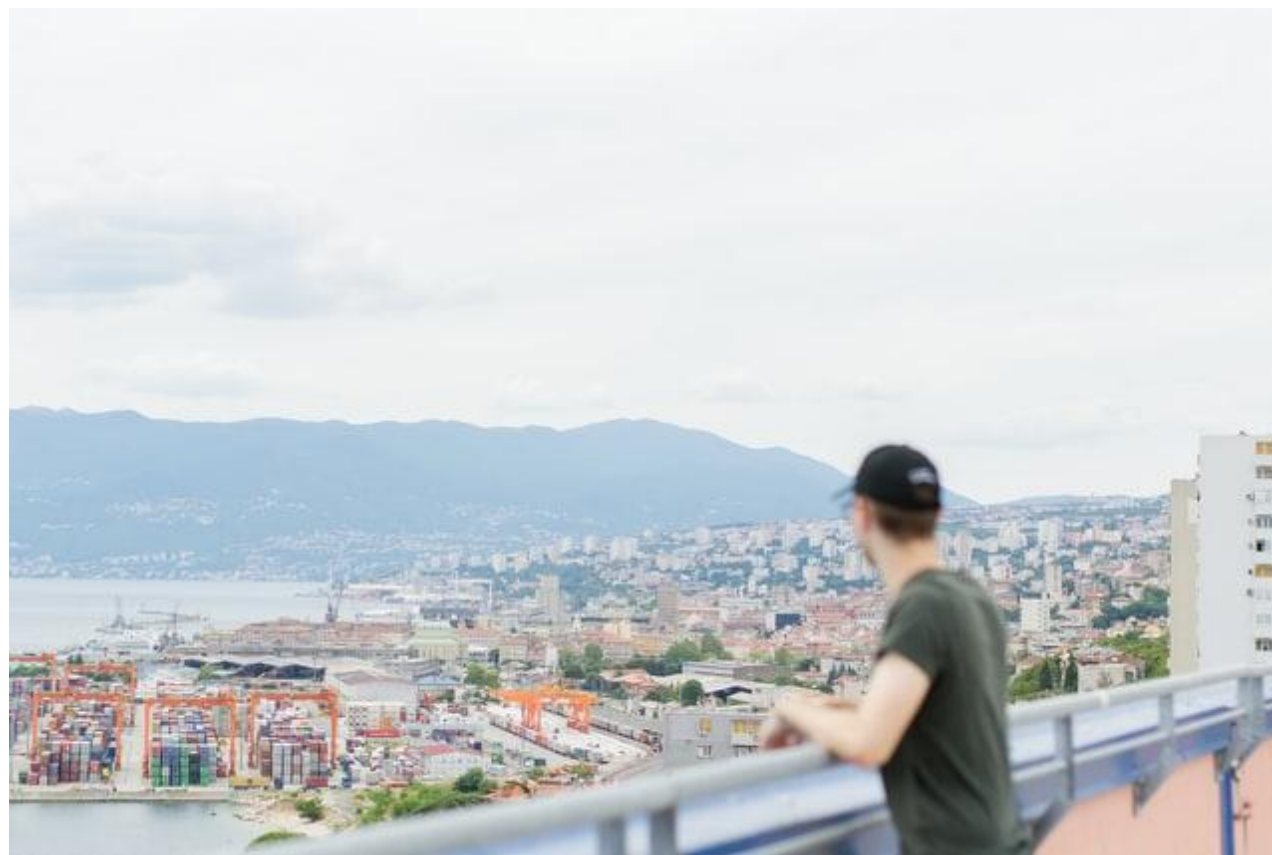
Personal information	
Name*	<input type="text"/>
Surname*	<input type="text"/>
E-mail*	<input type="text"/>
Organisation*	<input type="text"/>
Type*	other <input type="text"/>
Job position	<input type="text"/>



EUCF beneficiaries:

The experience of EUCF and Rijeka

By Tatjana Jukic



EUCF beneficiaries:

The experience of EUCF and Ravenna

By Emanuela Medeghini





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 Q & A
SESSION



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